

What are audio and web conferencing?

Conferencing services can help to eliminate the hassle and costs associated with travelling to face-to-face meetings.

Our solutions can provide you with telephone or web conferencing functionality or can be combined for the ultimate conference experience.

All solutions are instant and subscription-free:

Global Meet Me – audio conferencing from any fixed or mobile phone. Accommodates virtual meetings of up to 40 participants in separate locations.

Live Meeting and Webex – secure web conferencing with the ability to communicate and share documents, make presentations and demonstrate products and services with up to 20 participants. Larger conferences can be accommodated with prior notice.

To host an audio and web conference you may need to download free Software to your PC, have access to an internet connection and a telephone either fixed, mobile or softphone.

Why choose audio and web conferencing?

Increase productivity whilst reducing costs – Reduces need and costs for travelling to meetings as you can conference from any location. Hold interactive meetings with the ability to share slides, spreadsheets or applications just as you would at a face-to-face meeting.

Easy to implement – Integrates seamlessly with business processes, systems and third party applications with no requirement for additional infrastructure.

Enhanced features – Participants can join a conference by one click of a mouse. Hosts/Chairperson have additional functionality such as roll-call or invite additional attendees once conference is underway.

Secure – Comprehensive security levels including user passwords, encrypted meeting notes and setting content expiration dates.

How much does audio and web conferencing cost?

Global Meet Me Service	Price (ex VAT)
Access charges - per minute per participant payable by the Chairperson up to 2000 minutes in any calendar month	£00.08
Access charges - per minute per participant payable by the Chairperson over 2000 minutes in any calendar month	£00.06
Recording of conference (optional)	£25.00

Live Meeting/Webex Service	Price (ex VAT)
Access charges per minute per participant*	£00.18
Recording of conference (optional)	Free of charge

* due to the bridging system for web conferencing there is an additional charge equivalent to the cost of one more participant on the conferencing.

Frequently asked questions

Target Market? Consumer/Business

Are there any other costs for audio and web conferencing? You only pay when you use them. There are no subscription fees or additional hardware to purchase or install.

Costs are dependent upon the type of conference ie audio/web, the length of the conference and the number of participants.

There is a charge of £25.00 per recording via Global Meet Me. Webex recordings are free.

All prices are subject to VAT at the prevailing rate.

Can I record my audio and web conference? Yes. Refer to the Reference Section of our conferencing website (www.manxtelecomconferencing.com) for more information.

How do I register for an audio and web conferencing account? Simply contact us:

Tel: 624 624
Email: sales@manx-telecom.com

At Manx Telecom we will always endeavour to meet your specific timescales, however, set up can take up to three working days.

What information do I need to give my participants? For Global Meet Me simply invite the people you wish to meet with and share with them the following information:

- Date, time, and time zone of the meeting
- Participant passcode (followed by the # sign)
- The local dial-in numbers for each international participant which you can find on <http://www.manxtelecomconferencing.com/manxtelecom/globalaccess/>.

For Live Meeting you can schedule a meeting via the Live Meeting Console. Go to <https://www.livemeeting.com/cc/manxtelecom> and follow the necessary steps to schedule a meeting or book a meeting directly from Outlook/Lotus Notes Calendar by using the Add-in available for download from our website.

For Webex you can schedule a meeting via the Webex Console. Go to <https://btc.webex.com> or book directly from Outlook/Lotus Notes Calendar by using the Add-in available to download from our website.

What to do if you have a problem with your audio or web conferencing service. Faults in the service can be reported 24x7x365 to our Helpdesk.

Tel: 01624 615806
Email: meetme@manx-telecom.com

Further Info: <http://manxtelecomconferencing.com>