

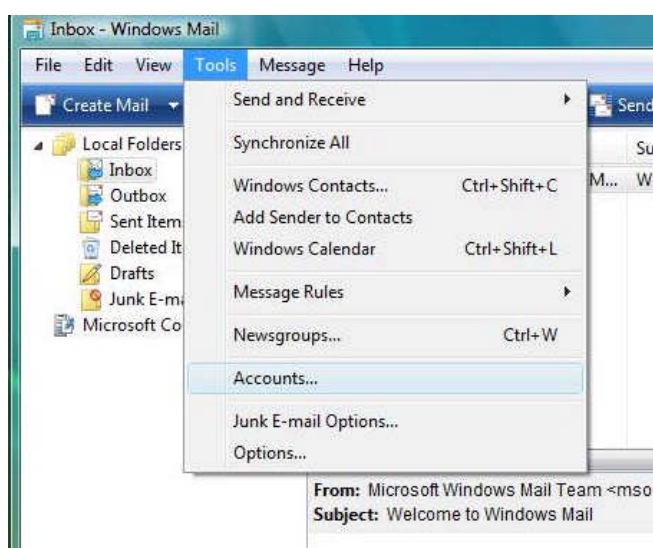
## Setting up Manxnet Mail for Windows Mail (Vista)

This procedure will assist you in setting up Windows Mail for Microsoft Vista with your Manxnet Mail address.

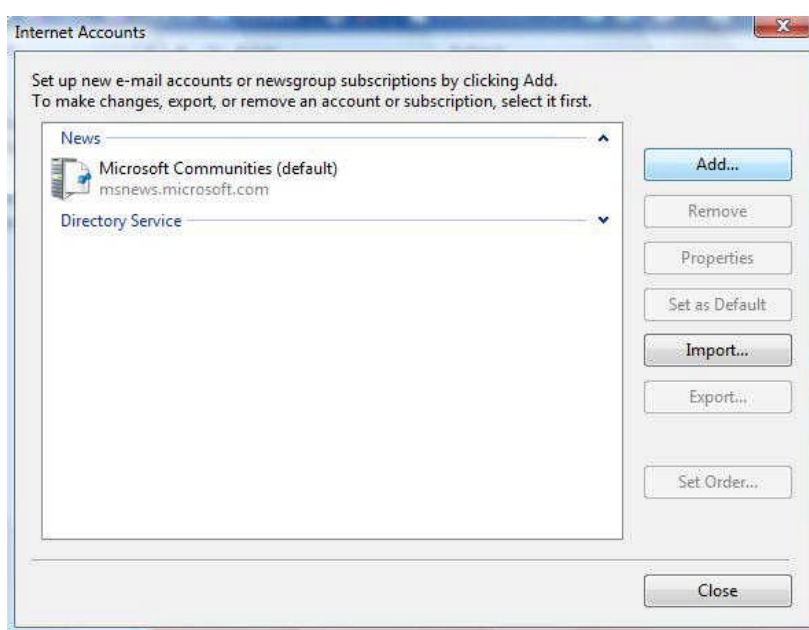
- Click the Start Menu button and then Windows Mail. Once opened, if the application prompts you to connect to the Internet, click 'Work Offline' for now until we have created our new account.

Once Windows Mail is open:

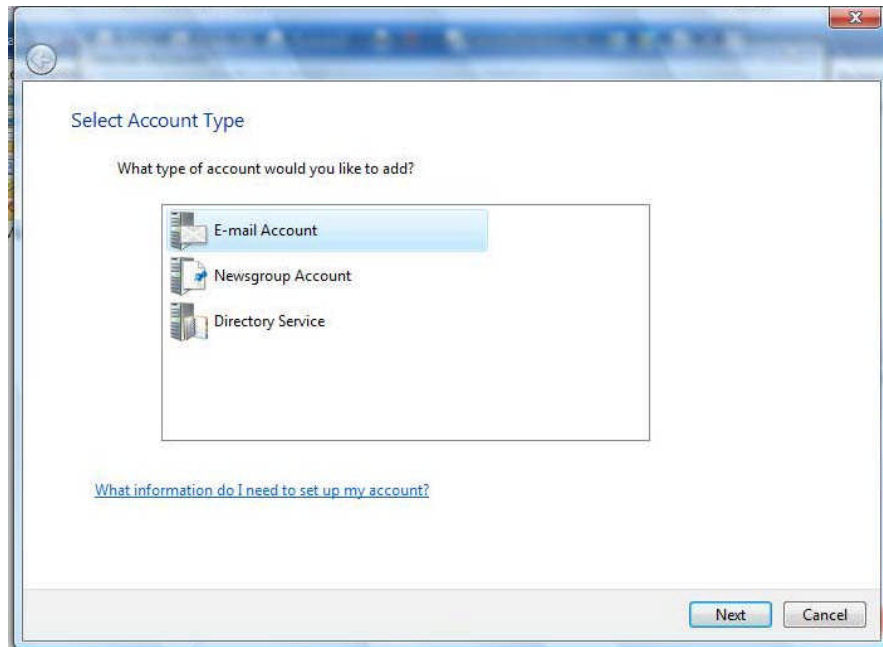
Click **Tools** and select **Accounts**



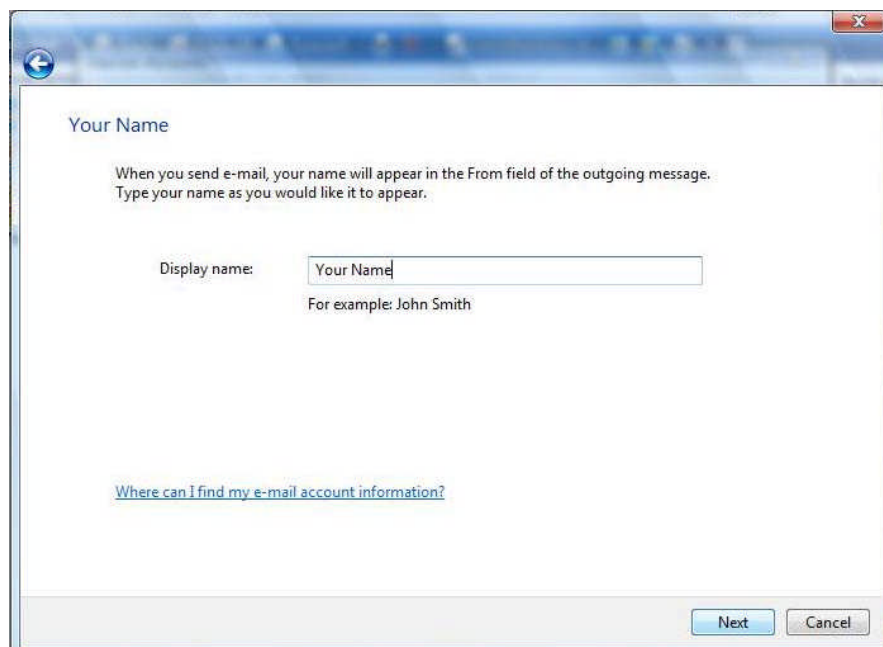
Click the **Add** button



As we are creating an email account on Windows Mail, select **E-Mail Account**



In the **Display name** field, enter your name in the way that you would like it to appear in the inbox of the person you are sending to – if you want to remain anonymous you can enter a nickname here. Then click **Next**.



In the **E-mail address** field, enter your full Manxnet email address and click the  
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**Next** button.

Internet E-mail Address

Your e-mail address is the address other people use to send e-mail messages to you.

E-mail address:

For example: someone@microsoft.com

[Where can I find my e-mail account information?](#)

Next Cancel

To set up your **e-mail servers**, enter the information as shown below:

- Incoming e-mail server type: **POP3**
- Incoming mail (POP3 or IMAP) server: **mailin.manx.net**
- Outgoing e-mail server (SMTP) name: **mailout.manx.net**
- Tick the box **Outgoing server requires authentication**
- Click **Next**

Set up e-mail servers

Incoming e-mail server type:

Incoming mail (POP3 or IMAP) server:

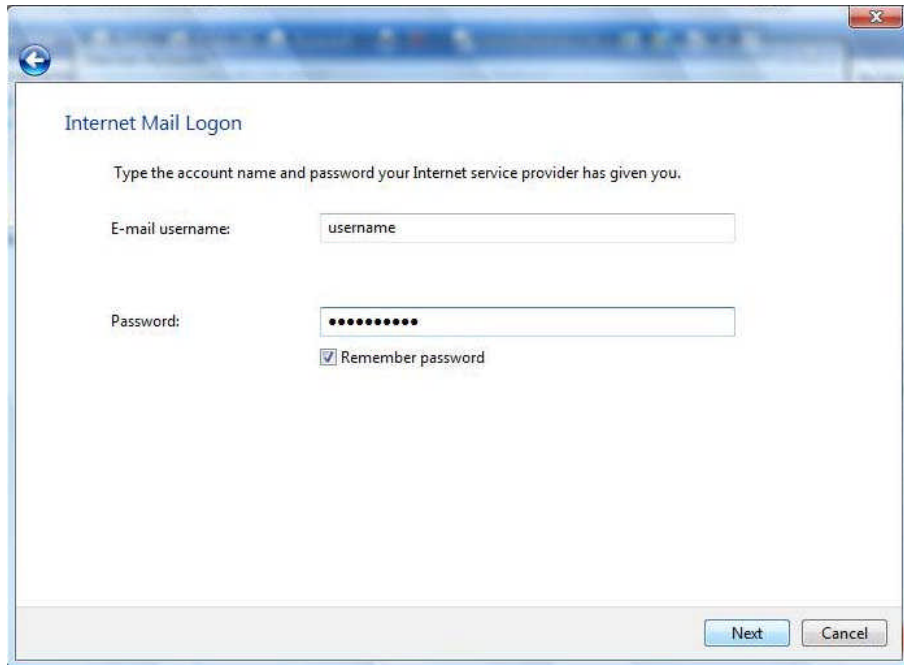
Outgoing e-mail server (SMTP) name:

Outgoing server requires authentication

[Where can I find my e-mail server information?](#)

Next Cancel

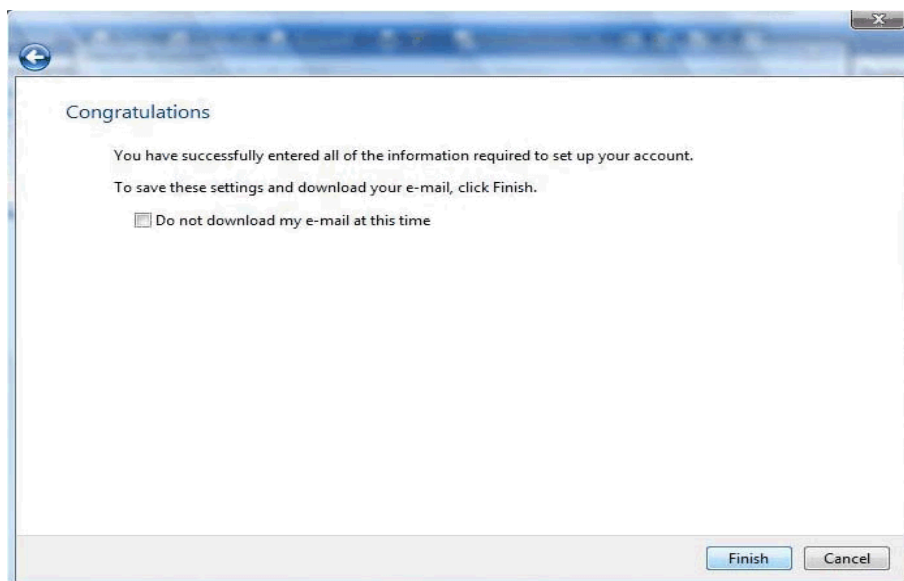
In the **Internet Mail Logon** screen your **E-Mail username** should already be filled in, this should be the first part of your email address. In this example the email address is 'username@manx.net' so the **E-Mail username** is **username**. Type your email password in the **Password** field and tick the **Remember Password** box. If you cannot remember your password please contact our Service Centre on **624 624** who will be able to assist you. Once all the details are entered, click **Next**.



The screenshot shows a dialog box titled "Internet Mail Logon". It contains the following elements:

- A title bar with a back arrow and a close button.
- The text "Internet Mail Logon" followed by the instruction: "Type the account name and password your Internet service provider has given you."
- An "E-mail username:" label next to a text input field containing the text "username".
- A "Password:" label next to a password input field containing ten dots.
- A checked checkbox labeled "Remember password".
- At the bottom right, there are two buttons: "Next" and "Cancel".

You have now successfully setup your Manxnet email address with Windows Mail for Vista. Click **Finish** to close this window and download your emails. If you want to wait before downloading your emails, add a tick in the box **Do not download my e-mail at this time** before clicking **Next**.



The screenshot shows a dialog box titled "Congratulations". It contains the following elements:

- A title bar with a back arrow and a close button.
- The text "Congratulations" followed by the message: "You have successfully entered all of the information required to set up your account. To save these settings and download your e-mail, click Finish."
- An unchecked checkbox labeled "Do not download my e-mail at this time".
- At the bottom right, there are two buttons: "Finish" and "Cancel".

If you have any problems with this procedure or require further information please visit our website located at <http://www.manxtelecom.com/support> or contact our Service Centre on **624 624** at any time.